

DOCUMENT CHECKLIST FOR TOURISM OPERATING LICENSE APPLICATION

Tour guide

#	Document	Description
1	Association Membership Letter	Letter of membership to recognised tour guide association
2	Qualifications	CVs, diplomas, degrees, demonstrating 2+ years experience in the tourism and/or hospitality industry
3	Medical Certificate	Medical examination certificates (for communicable diseases, exclusive of HIV/AIDS) issued by authorized hospitals and health centers, valid within four months
4	Language Certificate	School transcript(s) or certificates from recognised institutions demonstrating proficiency in Kinyarwanda, English, French and/or Kiswahili
5	Certificate of Good Conduct	Ministry of Justice certificate of good conduct, valid within one year